

CALL LETTER

REG. No.- 22024_____Applicant's Name:-_____

Dear Parent,

I am glad to inform you that your ward has been **selected (provisionally)** as per the Guidelines of the Hon'ble High Court and the Department of Education, for admission for the session 2024-2025, at the entry level.

- **ADMISSION SHALL BE SUBJECT TO VERIFICATION OF ALL RELEVANT DOCUMENTS.**
- **BOTH THE PARENTS ARE REQUESTED TO COME IN PERSON FOR THE VERIFICATION OF DOCUMENTS.**
- **YOU ARE REQUESTED NOT TO BRING YOUR CHILDREN ALONG.**

SECTION I

Please report at Gate No. 1.

You are requested to bring the following documents for verification-

1. **Call letter (this page)**
2. Online form
3. Original Birth Certificate along with the self-attested photocopy (**Original will not be returned**).
4. Three passport size coloured photographs each of the Father, Mother and child (**Photograph of the child should be in RED T-SHIRT with BLUE BACKGROUND**).
5. Proof of Residence: As specified in the registration form (of both the parents and the child-Get the Photocopy and Original for verification)***.
6. Aadhar Card of the Father, Mother and child (Original along with the self-attested photocopy).
Residence address must be same in all the three Aadhar cards.
7. Medical Certificate and vaccination chart signed and attested from a Registered Doctor (At least MBBS) **in the attached school's proforma.**
8. PAN Card of the parents (original along with photocopy).
9. **Declaration cum Undertaking** on stamp paper of Rs 10/- (Text is attached). Matter in the declaration should be duly typed, **not handwritten.**
10. Undertaking for **first born** declaration on a stamp paper of Rs.10/- (Text is attached).
11. Undertaking for **address proof** on a stamp paper of Rs.10/- (Text is attached).
12. **Latest Fee receipt (Qtr 4) of the elder Sibling** (for sibling case). The fee slip must be signed, stamped, and verified by the school reception.
13. Class 12 passing certificate of CBSE (for Alumni cases of BBPS, Pitampura only), original along with the photocopy (Both the sides).
14. For Alumni, please get registered with the "Alumni Association" at the Alumni Desk, at the school reception, if not already registered.
15. Original and self-attested photocopy of Minority Certificate (if applicable as required by the Directorate of Education.)
16. Original and self-attested photocopy of Caste Certificate (OBC/SC/ST) – (if applicable as required by the Directorate of Education.)
17. **The matter of the undertakings should be as per the format provided by the school. No handwritten undertakings will be accepted by the school.**

***** Aerial Distance between the school (Gate No-1) and the residence address filled in the online form will be verified by Google map only.**

You are requested to complete the verification formalities on the given date and time. The school will accept the fees only after completion of the verification process.

NOTE-

- 1. NO CHANGE IN THE DATE WILL BE ENTERTAINED. NO REQUEST/EXTENDED TIME FOR SUBMISSION OF DOCUMENTS WILL BE PERMITTED.**
- 2. KINDLY ENSURE THAT THE RESIDENCE ADDRESS, NAME OF THE CHILD AND THE PARENTS IS THE SAME ON ALL DOCUMENTS SUBMITTED(i.e. Registration Form, Birth Certificate, Aadhar card, Affidavits)**
- 3. THE FEES WILL BE COLLECTED THROUGH D.D. ONLY AFTER THE VERIFICATION OF DOCUMENTS.**

PLEASE NOTE THAT WITHOUT THE ABOVE-MENTIONED DOCUMENTS, ADMISSION WILL NOT BE GRANTED TO YOUR WARD.

NOTE-Please carry your own blue ball pen, pencil, eraser, stapler, fevistick and black CD marker (OHP).

Yours Sincerely

(Ms. Meenu Goswami)

Principal

Dear Parent,

You are requested to furnish a Declaration cum Undertaking (Specimen as under) duly typed on a Rs. 50/- non-judicial stamp paper, duly attested by a 1st Class Magistrate/Notary Public and submit the same along with the Medical Certificate, at the time of admission.

[The undertaking follows on next page]

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.....

DECLARATION CUM UNDERTAKING

I _____, Guardian (Father/Mother) of _____ resident
of _____ do hereby solemnly declare & undertake that:

1. All the information given by me in various forms and documents is true to best of my knowledge. In case, any information is found incorrect, the Management is free to take action it deems fit including the cancellation of admission of my ward _____ Registration No. _____
2. The address provided by me in the Registration form and Admission form is the one where my family along with the ward are residing. In case, this information is found incorrect, I understand that admission of my ward _____ will be treated as cancelled automatically.
3. I agree to provide additional documents whenever required / requested by the School.
4. I do understand and am satisfied that the School Management is very cautious about the safety and welfare of children. In spite of best efforts, and all possible precautions and safety measures taken by the School, any mishaps may happen due to any extraneous factors which are beyond the control of the School, and in such cases I shall not blame the School Management in any manner and I shall have no claim at all, whatsoever.
5. The School will not be liable for any damages/charges on account of any mishap, injuries (total or otherwise) which may be sustained by my ward _____ at any time while taking part in any curricular, cocurricular or extracurricular activities/or while taking part in games and sports/or during traveling or excursion / or during any other normal activities/ or by contacting any illness or disease (s) inside or outside the School premises. All expenses that may be incurred on the treatment of such injuries will be borne by me.
6. I further undertake that the decision and action taken by the School authorities from time to time in maintaining order and the School discipline shall be final, I undertake to abide by the decision (s) taken by School authorities in this regard.
7. I undertake that I shall not take any proceeding (s) legal or otherwise against the School authorities for any mis happening (s) or for any disciplinary action taken by the School.
8. I have noted the fee structure of the School and have no grievance regarding the same. I understand that the School has to increase its fee every year to meet its running costs as per budgets approved by the Managing Committee. I undertake to abide by the fee structure passed by the School Managing Committee and will pay the fee in time.
9. I undertake to follow instructions / circulars issued by School from time to time.
10. In case Private Van/ Cab is opted by me for transportation of my ward, then I will ensure safety & security as per the norms issued by the competent court & the state government from time to time and shall provide requisite information & documents to the School.
11. I understand that the photographs provided by the parents/ students and the photographs of my ward clicked in School activities/ functions are uploaded on the School website and/or other School related magazine/ portal and I would not have any objection regarding the same.
12. As a parent/ guardian, fully aware of the Digital Personal Data Protection Act, 2023 (which provides for the processing of digital personal data in a manner that recognizes both the right of individuals to protect their personal data and the need to process such personal data for lawful purposes and for matters connected therewith or incidental thereto, hereafter, the Act), I hereby provide my full and informed consent under the Act, voluntarily, willfully and without coercion, and authorize the School to collect, process, retain and utilize the personal data & the copy of personal documents submitted at the time of admission relating to my ward and myself for academic, administrative, and communication purposes. The School may utilize the personal data and said documents, pictures, video images of participation of my child in School activities whenever and wherever required by the School's process, a government guideline or as per law, with DoE / Court/ Tribunal/ CBSE or with any other government department or authority that the School deems necessary, during the tenure of my ward in the School, or subsequently, as the case may be. I shall not raise any objection in this regard and it shall be deemed to have been done with my consent. I acknowledge that my consent is voluntary and can be withdrawn at any time, but not without first withdrawing my ward from the school.
13. I have given this undertaking without any pressure as of my own will & accord.

This declaration cum undertaking is executed by me on this_____day of _____2024 at Delhi.

SIGNATURE OF EXECUTANT

NAME _____

Witness: (1)

Signature _____

Name _____

Address _____

Witness: (2)

Signature _____

Name _____

Address _____

Dear Parent,

You are requested to furnish a Declaration cum Undertaking (Specimen as under) duly typed on a Rs 10/- non judicial stamp paper, duly attested by a 1st Class Magistrate/Notary public and submit the same along with the Medical Certificate, at the time of admission.

The Principal,
Bal Bharati Public School ,
Pitampura, Delhi – 110034
Date: -

DECLARATION CUM UNDERTAKING

FIRST BORN CHILD

We , Father _____ and Mother _____ of _____ do hereby solemnly affirm and declare that the above mentioned child is our first born child and does not have any other older sibling in this unit or in any other school.

Application number 22024_____

Name of the father _____

Sign _____

Name of the mother _____

Sign _____

Verified at Delhi on _____ day of _____ 2024 that the contents of my above affidavit are true and correct to my knowledge and no material facts have been concealed therein.

DEPONENT

Dear Parent,

You are requested to furnish a Declaration cum Undertaking (Specimen as under) duly typed on a Rs 10/- non judicial stamp paper, duly attested by a 1st Class Magistrate/Notary public and submit the same along with the Medical Certificate, at the time of admission.

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The Principal,
Bal Bharati Public School,
Pitampura, Delhi – 110034
Date: -

DECLARATION CUM UNDERTAKING

RESIDENTIAL ADDRESS UNDERTAKING

We, Father _____ and Mother _____ of _____ do
hereby solemnly affirm and declare that our residence address is

_____.

and we have been staying at this address since _____ years.

Registration Number _____

Name of the father _____

Sign _____

Name of the mother _____

Sign _____

Verified at Delhi on _____ day of _____ 2024 that the contents of my above affidavit are
true and correct to my knowledge and no material facts have been concealed therein.

DEPONENT



BAL BHARATI PUBLIC SCHOOL, PITAMPURA, DELHI
MEDICAL CERTIFICATE (2024-25)

Name of the child _____ Registration No. 22024 _____

Date of Birth _____ Gender _____

Session _____ Class PRE SCHOOL

Father's Name _____

Telephone No (Residence) _____ (Office) _____

Residential Address _____

_____ Delhi _____

Office Address _____

GENERAL EXAMINATION-

1. **Blood Group**** _____.
2. Is the child allergic to any medicine/ food items - _____.
3. Has the child been hospitalized ever, if so specify the ailment & period of hospitalization- _____.
4. Is the child on any regular medication- _____.
5. Is your child a special needs child _____.
6. Child on any regular medication like:- BP.....Sugar.....
TB.....Thyroid.....
Any other.....

Doctor's note and fitness verification-** _____

Doctor's Name - _____ (in capital letters)

Signature- _____

Stamp- _____

**** MANDATORY INFORMATION**

VACCINATION (To be certified by a Registered Medical Practitioner)

Immunization	Age Recommended	Due Date	Date
BCG	0-1 Month		
Hepatitis B	At Birth		
	1 Month		
	6 Months		
DPT	2 Months		
	3 Months		
	4 Months		
HIB	2 Months		
	3 Months		
	4 Months		
Oral Polio	At Birth		
	1 Month		
	2 Months		
	3 Months		
	4 Months		
Measles	9 Months		
MMR	16 Months		
DPT+OPV+HIB	18 Months		
Typhoid	2 Years		
Hepatitis A (2 Doses)	2 Years		
Chicken-Pox	After 1 Year		
DT-OPV	4½ Years		

Name and Signature of father

Name and Signature of mother

Name and Signature of Doctor

Stamp of Doctor