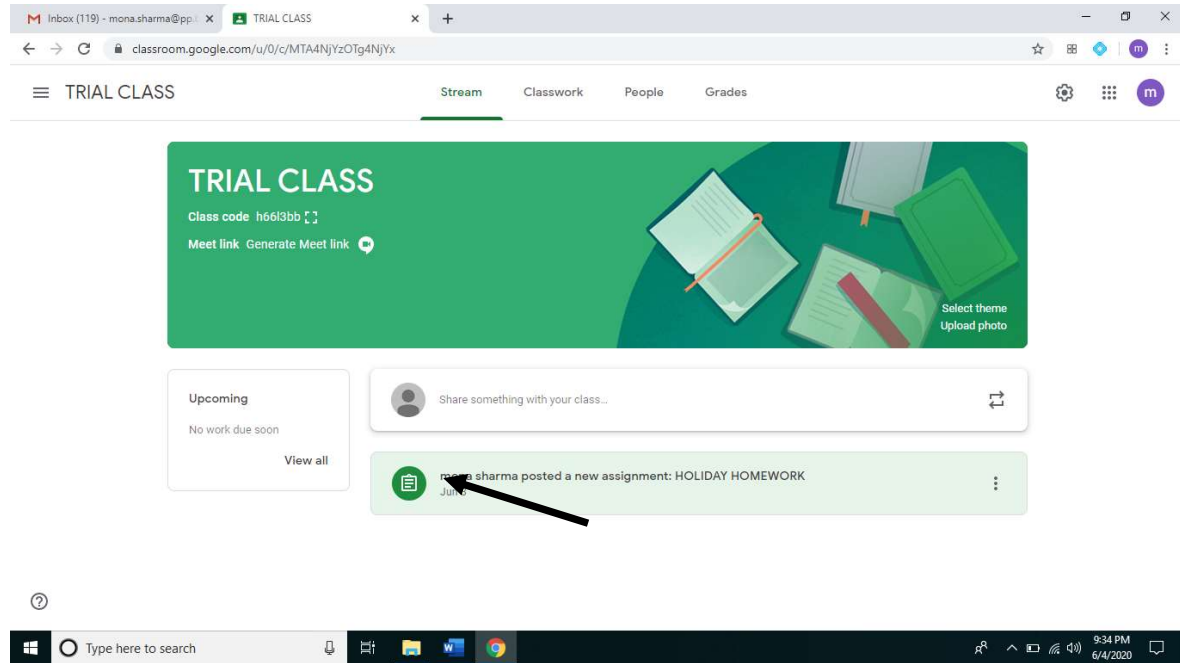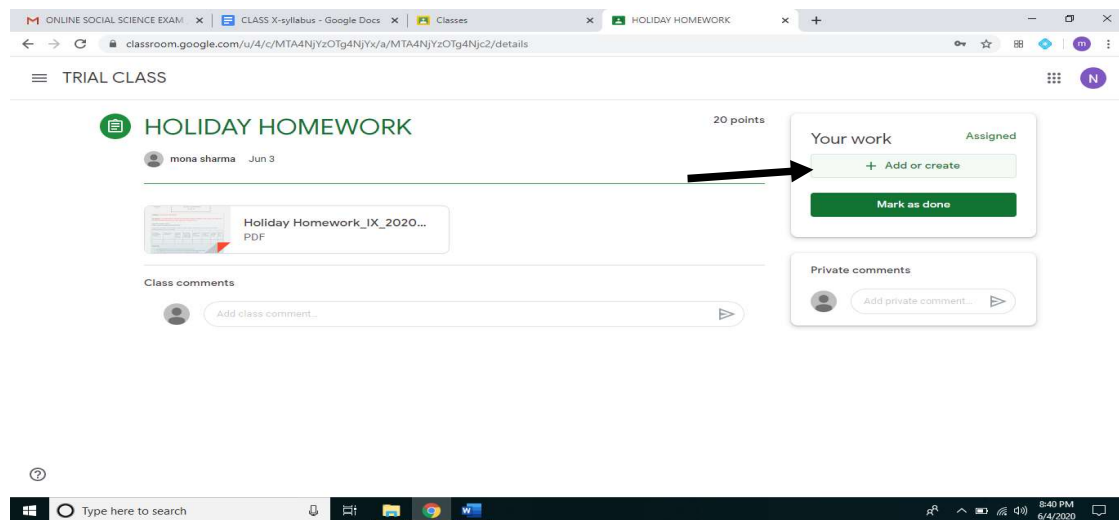## INSTRUCTIONS TO UPLOAD THE HOLIDAY HOMEWORK FILE ON THE GOOGLE CLASSROOM

Step1: Open your Google Classroom and login with your Official ID.
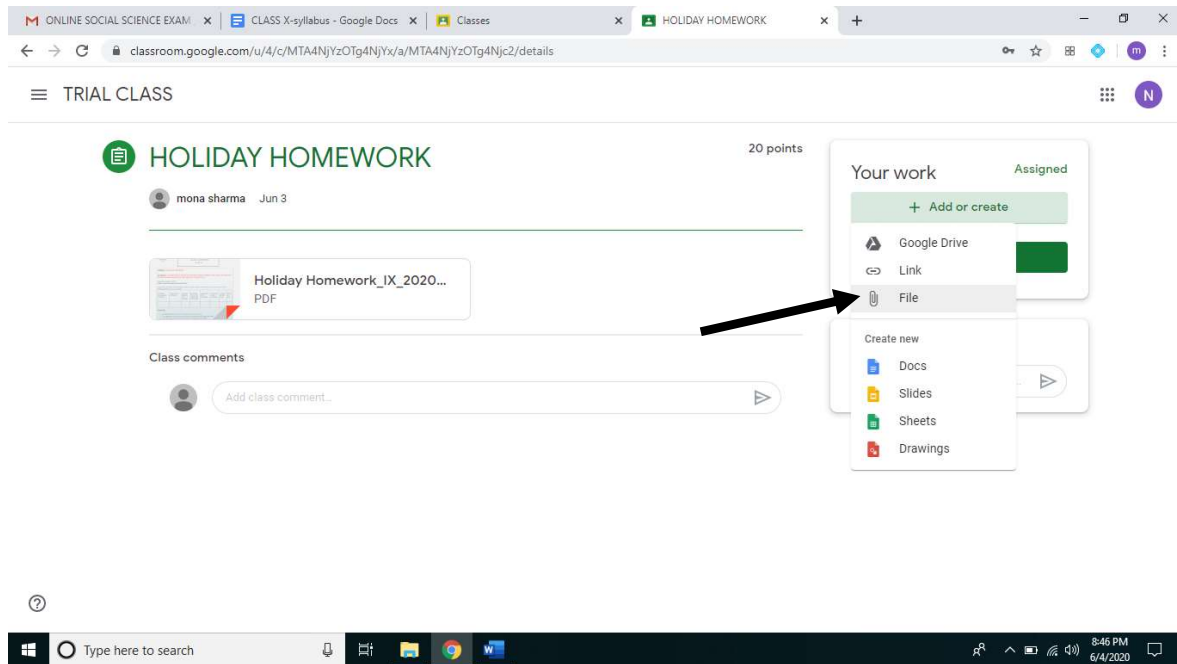
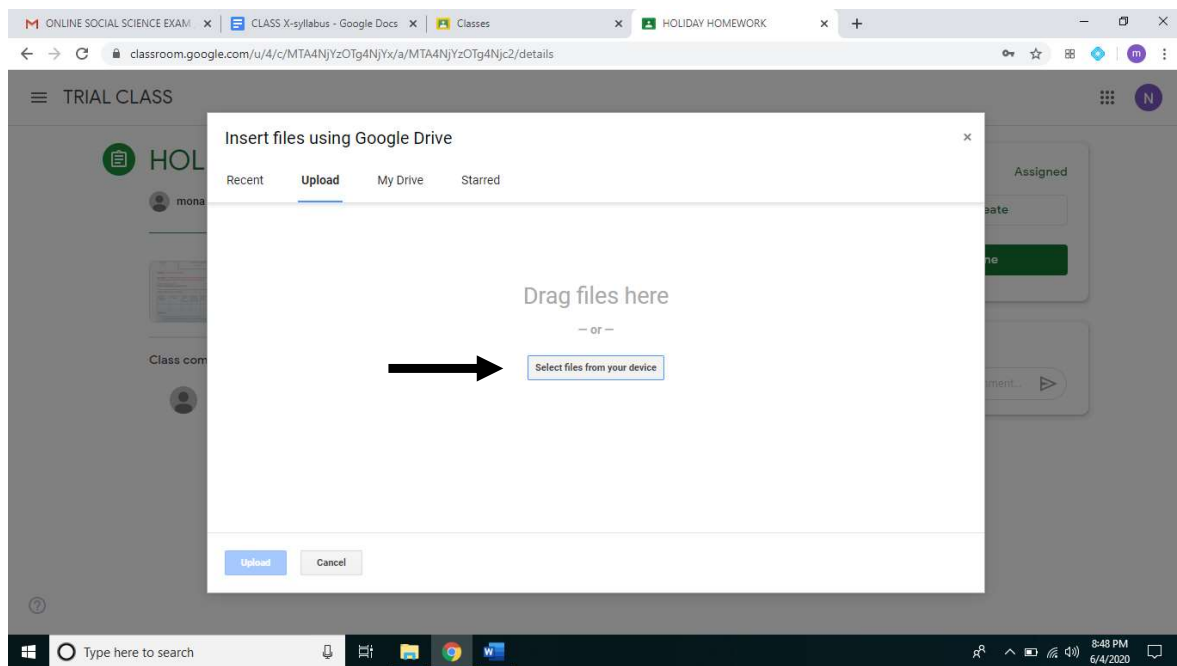**Step 2:** Click on Holiday Homework Assignment as shown in the figure below.

Step 3: Click on the option – **ADD OR CREATE** under **YOUR WORK** as shown in the figure below.
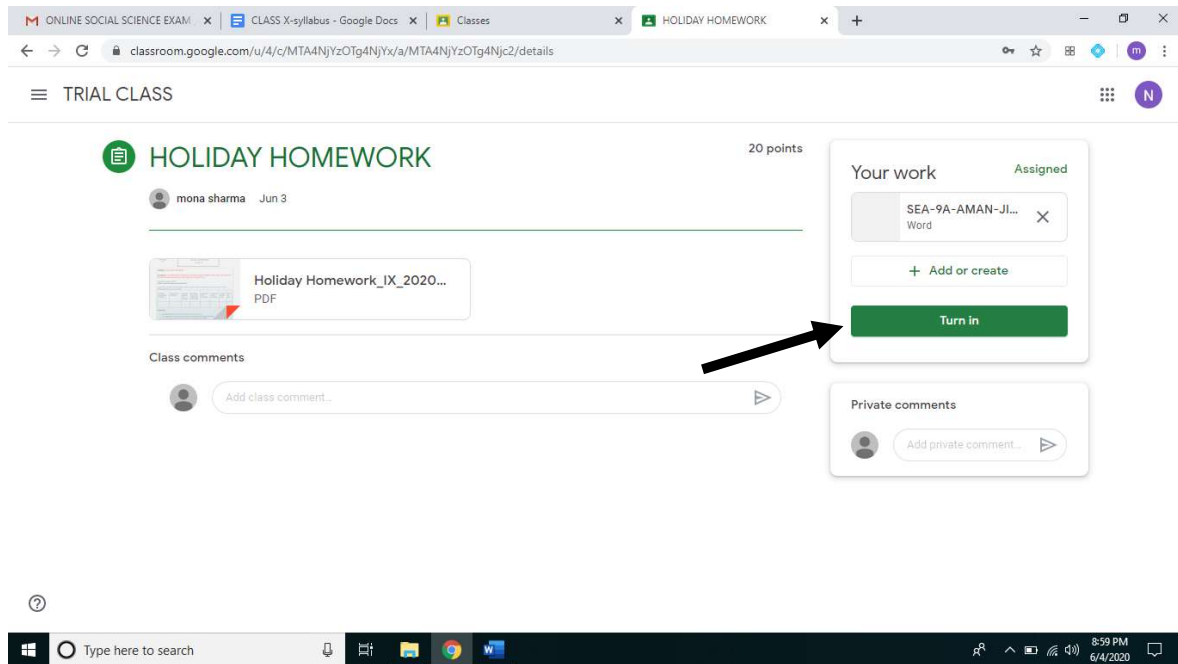

Step 4: A drop down box will appear. Click on **FILE** icon to attach your file.

Step 5: Select your file from **SELECT FILES FROM YOUR DEVICE** or wherever you have saved them and click on the **UPLOAD** button on the lower left corner of the screen.

Step 6: After this click on the **TURN IN** button.

Note: 1) You will not be able to see the assignment, but the teacher will be able to.

2) Please do not click on the **UNSUBMIT** button as it will remove your work attached

with the assignment.