



September 21 2017

Dear Parents,

At the outset we would like to thank the entire parent fraternity for the co-operation and support the school has been receiving in terms of safety and security upkeep of the school. The safety of each child in the school is a combined responsibility of the school and the parents. We would like to share with you measures that the school has taken to ensure the same.

- More than **300 CCTV cameras** have been installed in and around the school premises. CCTV cameras are in operation 24 hours and have covered almost the entire school where continuous monitoring is being done on a daily basis.
- We have recently appointed **lady guards** to accompany all buses in the morning as well as afternoon. It will also be mandatory for a parent, by rotation, to accompany each bus till the last stop. The Duty Roster will be drawn out and parents will be informed of the same. In case, the parent on duty does not report for duty, the transport facility of his/her ward will be withdrawn with immediate effect. Your cooperation is solicited.
- **Lady guards on reaching the school are stationed at major areas** in the corridors and open places to ensure an adults presence at all times.
- **Dispersal of students coming by van** is being monitored and supervised. Parents support the school in its request that one parent must accompany the students in the van in the afternoon. You must make mutual arrangements. After all this is for the benefit of our children only.
- Parents are also requested to ensure the reliability and authenticity of the van drivers. That is a provision made by the parents autonomously. It is now mandatory that **one parent accompanies the children in the van at all times**. Failing this, the students will not be handed over at the time of dispersal. This has been enforced from 18th September, 2017. You are requested to make mutual arrangements.
- **Entry to Montessori Dept. building is now restricted to female staff and female visitors only.**
- Support staff have been instructed strictly to use the toilets designated for them specifically.
- **No child will be allowed to enter the school premises before the school timings.** The school begins at 7:30 a.m. for the Senior Department and at 8:30 a.m. for the Primary and the Pre-Primary Department. The senior students must be dropped to school only after **7:10 a.m.** and the primary and the pre-primary students must be dropped to school after **8:10 a.m.** by the parents.
- Please ensure that the children wear their **student I-Cards** at all times.
- The parents are requested to carry the **parent I-cards** when they visit the school. Entry in to the school will **NOT** be **PERMITTED** without the same.
- **We are also pleased to inform you that each and every child and teacher of Bal Bharati Public School has been insured for accidental insurance both nationally and internationally, without charging any amount from the parents.**
- It is being emphasized that children do not move out of the classrooms alone at any point of time. They should always be **accompanied by buddies.**
- Please ensure that the students do not carry any hazardous or pointed objects like scissors, lead pencils etc. to school. The students in the primary classes only require a scale and a protractor during the Geometry periods. Please don't send a compass with them.
- A child, once enters the school, will not be allowed to leave for any function/ event etc. In such cases, you may keep your child at home. This will be permitted only in case of extreme emergencies.
- The school sends an **SMS to parents in case your ward is absent**. You are requested to ensure that the telephone number in the school records is operational to facilitate smooth correspondence.
- Attendance of the students reporting for **early morning sports practices** or **evening sports academy** shall be taken by the individual game coaches. In case of absence of coach, the Sports Director Mr. V.K. Jain and Mr. Neelambar Singh shall look after the same.
- The visiting hours for parents are 9:00 a.m.-10:00 a.m. Every parent is advised to strictly adhere to them.
- All the school buses will soon be equipped with **GPS tracking systems** to facilitate increased awareness about the students well-being and their whereabouts.
- All the students have been instructed to ensure that they have a **Teacher's Pass** every time they move out of the classroom. The parents are requested to reinforce this at home.
- Parents are requested to drop and **pick the SELF children from the Auditorium Gate. At the dispersal time of the students of classes I to V, the SELF children must be picked up between 2:15 p.m to 2:30 p.m.**

Other safety and security measures are also being looked into as the safety and security of the child is on our top priority.

Parents are requested to take these measures in a positive way as always. We also appreciate your full support in implementing them.

Any suggestions are welcome.

Thanks & Regards,

(Ms. Meenu Goswami)
Principal

(Mr. Mohan Nagpal)
Secretary, PTA BBPS, Pitampura

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